



This accident fact sheet was created by Pryor Law, Injury Attorneys, to help gather information from our potential clients regarding accidents they were involved in. Feel free to leave sections that do not apply blank and/or attach additional documents as needed.

**ACCIDENT FACT SHEET**

DATE:     \_\_\_ / \_\_\_ / \_\_\_

**PLAINTIFF-CLAIMANT INFORMATION:**

NAME: \_\_\_\_\_

AGE: \_\_\_\_\_

D.O.B:     \_\_\_ / \_\_\_ / \_\_\_

SS         # \_\_\_ / \_\_\_ / \_\_\_

SPOUSE/GUARDIAN: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**CASE INFO:**

PREVIOUS CLIENT? YES \_\_\_ NO \_\_\_

RECOMMENDED BY: \_\_\_\_\_

RELATION TO CLIENT: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ TELEPHONE NO: \_\_\_\_\_

TIME LOST: \_\_\_\_\_ HOW LONG: \_\_\_\_\_ EARNINGS: \$ \_\_\_\_\_

(If a Student)

SCHOOL: \_\_\_\_\_

SCHOOL ADDRESS: \_\_\_\_\_

TIME MISSED FROM SCHOOL: \_\_\_\_\_

IS THIS A DISABILITY CLAIM? YES \_\_\_ NO \_\_\_ [File within 30 Days]

MEDICARE/MEDICAID RECIPIENT: YES \_\_\_ NO \_\_\_ (If yes, need copy of card)

**ACCIDENT:**

TYPE: \_\_\_\_\_

DATE: \_\_\_\_\_ APPROX. HOUR: \_\_\_\_\_ DAY OF WEEK: \_\_\_\_\_

LOCATION: \_\_\_\_\_

POLICE REPORT: Yes \_\_\_ No \_\_\_

POLICE OFFICER(S):

\_\_\_\_\_ PCT. \_\_\_\_\_ SHIELD # \_\_\_\_\_

\_\_\_\_\_ PCT. \_\_\_\_\_ SHIELD # \_\_\_\_\_

SUMMONS/ARREST AND DISPOSITIONS: \_\_\_\_\_

WITNESSES, ETC.:

\_\_\_\_\_

\_\_\_\_\_

MANNER OF ACCIDENT:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

STATEMENTS MADE AT SCENE OF ACCIDENT:

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**VEHICLE PLAINTIFF WAS TRAVELING IN:**

VEHICLE OWNED BY: \_\_\_\_\_

INSURANCE POLICY HOLDER: \_\_\_\_\_

INSURANCE POLICY NUMBER: \_\_\_\_\_

Please attach insurance policy declaration page and any applicable umbrella coverage policy information.

**PHYSICAL CONDITIONS:**

WEATHER: \_\_\_\_\_

ROAD: \_\_\_\_\_

TYPE & LOCATION OF TRAFFIC CONTROL: \_\_\_\_\_

NUMBER & DIRECTION OF TRAFFIC LANE(S): \_\_\_\_\_

ONE-WAY OR TWO-WAY STREET: \_\_\_\_\_

PARKED VEHICLES: \_\_\_\_\_

OTHER PHYSICAL CONDITIONS: \_\_\_\_\_

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**VEHICLE ACTIONS:**

SIGNALS: \_\_\_\_\_ SPEED: \_\_\_\_\_ SKID MARKS: \_\_\_\_\_

DEFECTIVE EQUIPMENT: \_\_\_\_\_ VIOLATIONS: \_\_\_\_\_

OTHER PERSONS INJURED:

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OTHER INFO: \_\_\_\_\_

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**DEFENDANT/LIABLE PARTY INFO:**

NAME: \_\_\_\_\_

RESIDENCE/BUSINESS ADDRESS: \_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_ OCCUPATION: \_\_\_\_\_

INSURER: \_\_\_\_\_ CLAIM NO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ADJUSTER: \_\_\_\_\_ TEL.NO: \_\_\_\_\_

DAYS IN OFFICE: \_\_\_\_\_ ATTORNEYS: \_\_\_\_\_

**MEDICAL INFO:**

HOSPITAL: \_\_\_\_\_

HOW TAKEN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TEL.NO: \_\_\_\_\_ ADMITTED: \_\_\_/\_\_\_/\_\_\_ DISCHARGED: \_\_\_/\_\_\_/\_\_\_

HOSPITAL DOCTORS: \_\_\_\_\_

EXAMINATION-TREATMENT: \_\_\_\_\_

AMOUNT OF BILL: \$ \_\_\_\_\_ PAID? \_\_\_\_\_

DATE: \_\_\_/\_\_\_/\_\_\_ BY WHOM: \_\_\_\_\_

**FOLLOW UP TREATMENT:**

DOCTOR: \_\_\_\_\_ AMOUNT OF BILL: \$ \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATE: \_\_\_/\_\_\_/\_\_\_ TELEPHONE NUMBER: \_\_\_\_\_

DOCTOR: \_\_\_\_\_ AMOUNT OF BILL: \$ \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATE: \_\_\_/\_\_\_/\_\_\_ TELEPHONE NUMBER: \_\_\_\_\_

EXAMINATIONS; X-RAYs; MRIs; TREATMENTs; DURATION: \_\_\_\_\_

\_\_\_\_\_

CONFINED TO BED/HOME: \_\_\_\_\_ MEDICINES/SUPPLIES: \$ \_\_\_\_\_

INJURIES and PERMANENCY: \_\_\_\_\_

\_\_\_\_\_

PRIOR INJURIES: \_\_\_\_\_

\_\_\_\_\_

HOUSEHOLD HELP & MISC. EXP: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**NOTES/COMMENTS:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_